

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting
Minutes of Meeting held 18 June 2024 held at the Community Centre, Old Vicarage Lane
Present: Cllrs Nigel Spofforth (NS), Amanda Shaw (AS), Ryan Geldard (RG), Kelly Kitching (KK) and Ken Dent (KD)
Clerk: Philip Scott
The Chairman Cllr Spofforth opened the meeting at 7.30pm

Item		Action
1	a) To receive apologies for absence given in advance of the meeting. Received from Cllr Holmes b) To record apologies for absence not given in advance of the meeting. None c) To consider the approval of reasons given for absence. Approved for Cllr Holmes	
2	a) Declarations of interest: None declared b) To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g. Received from Cllr Dent in relation to item 8	
3	Confirmation of Minutes	
	a) To confirm as an accurate record the Minutes of the Annual Meeting held on 21 May 2024. Confirmed b) To confirm as an accurate record the Minutes of the Ordinary Meeting held on 21 May 2024. Confirmed	
4	Residents Issues (15 mins)	
	a) Stability and safety concerns on The Mount (photographs issued under separate cover). Minute 9a refers b) Request for grass cutting fronting 2 Orchard Close. Minute 9a refers	
5	Planning	
	1) To agree consultation responses to the following planning proposals: a) None received. Noted 2) Decision notices received a) Proposed construction of a motorway service area, adjacent A1(M) / A63 roundabout, Lumby, South Milford – granted with conditions. Noted b) Erection of infill extension to ground and first floor with internal alterations to the existing dwelling, The Cottage, 53 Main Street, Monk Fryston – Granted with Conditions. Noted	Chair
6	Finances	Clerk
	a) Authorised payments since last meeting: Schedule issued under separate cover refers. Noted b) Current Account Current Account as Statement to 31 May 2024 £47,468.52 Previous Balance £53,925.90 Payments received £00.00	

Item		Action
	<p>Payments issued and cleared £6,457.38</p> <p>Payments not cleared £650.00</p> <p>Cash available when all cheques cleared £46,818.52</p> <p>c Savings Accounts</p> <p>Skipton BS £74,759.50</p> <p>Nationwide BS £74,638.30</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Balance Sheet schedule (-) £8139.00</p> <p>Creditors (+) £283.06</p> <p>Total Commitments (-) / Income (+) (-) £5855.94</p> <p>e Cash Book</p> <p>Cash Book Balance at 11 June 2024 £46,818.52</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Capital Reserve Statement to 1 May</p> <p>Amount ring-fenced for capital expenditure is £148,453. Noted</p> <p>Amount ring-fenced for CIL expenditure is £713. Noted</p> <p>Remaining reserve for non-capital expenditure is £24,698. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a Insurance cover has been renewed with Clear Affinities Group effective from 1 June. Noted</p> <p>b It has been noted that the agenda for the PC's Annual Meeting did not follow that set out in the PC's Standing Orders. Noted</p> <p>c An Ipad has been purchased to replace the one that was faulty. Noted</p> <p>d Following the recent meeting with Councillors NYC Highways department has agreed to install no parking zones on either side of Water Lane fronting the Foundation Field. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule (issued under separate cover). Agreed to make payments to the sum of £5566.37</p> <p>a To consider the Internal Auditors report and to agree any action (report issued under separate cover). Considered and agreed no action necessary</p> <p>c Amended motion: Christmas decorations (email 9 June refers)</p> <p>a) To install and remove 6 off column motifs on Water Lane as per previous - cost £540. Agreed</p> <p>b) To install column infrastructure with time clock on 4 additional columns (tba) - cost £1180. Agreed</p> <p>c) To purchase 2 half snowflake and 2 shooting star motifs cost - £720. Agreed subject to a subsequent review of the type.</p>	

Item		Action
	<p>d) To install and remove 4 off column motifs Columns tba cost - £360. Agreed</p> <p>e) To request North Yorkshire to retrofit timers on existing columns that were omitted last year est cost £600 to be confirmed by NY. Agreed</p> <p>f) To request North Yorkshire to comment on missing grommets on lampposts installed with 16a sockets last year and to confirm that the installations comply with the electrical reg BS7671. Agreed</p> <p>g) To install column infrastructure power and timers to 7 lampposts on Main Street from the Post Office to the Stove Shop (£2065), to purchase 7 motifs (£1260) and to install and remove same (£630) for total of £3955 with the extra over cost of £1355 above budget being taken from the PC's savings account. Agreed</p> <p>All the above to have an order raised on Acorn Lighting Selby. Agreed</p> <p>d To reconsider the PC's request for a 20mph zone on Water Lane in the vicinity of the school in the light of recent events and to agree any appropriate action. Agreed to shelve the request pending an assessment of the impact of the intended no parking proposals.</p> <p>e To identify any items requiring repair and / or maintenance and to agree appropriate action. Agreed to notify Highways about the overhanging trees obstructing the footpath fronting Monk Fryston Hall and to request that the vegetation obstructing the footpath beyond the A63 railway bridge is cut back by the owner</p>	
9	Discussion Items	
	<p>a Residents issues received under item 4</p> <p>a) Stability and safety concerns on The Mount. Concluded that a without prejudice draft letter to NYC should be prepared and circulated to members for comment.</p> <p>b) Request for grass cutting fronting 2 Orchard Close. The land is thought belong to No2. Clerk to correspond with the owner.</p> <p>b The status of the recently erected structure at 43 Main Street. Concluded that an enquiry should be made to NYC Planning about its status</p> <p>c Anti-social behaviour responsibilities. Concluded that the situation should be discussed with the Community Constable</p>	
10	Updates on actions agreed at previous meetings (PC's Action Tracker refers)	
	a Update deferred	
11	Committee and Group Updates	
	<p>a Burial Committee. A new clerk has been appointed and the audit has been concluded</p> <p>b Planting Group. Position of the planters to be reconsidered and a proposal for Winter planting to be put together</p> <p>c Highways and Footpaths Group. Nothing further</p> <p>d Comms Group. Nothing further</p>	<p>Cllr NS</p> <p>Cllr AS</p> <p>Cllr RG</p>
12	Correspondence	
	a Schedule of post received and issued since the last meeting. No aspects raised	
13	Items For Next Meeting	All
	a Items to be with Clerk before 8th July for next meeting on 16th July. Noted	

The meeting closed at 9.10pm