

Monk Fryston Parish Council

DRAFT subject to agreement at next meeting

Minutes of Meeting held 16 April 2024 held at the Community Centre, Old Vicarage Lane

Present: Cllrs Nigel Spofforth (NS),
Amanda Shaw (AS), Bill Holmes (BH), Ryan Geldard (RG), Ken Dent (KD) and Kelly Kitching

Clerk: Philip Scott

The Chairman Cllr Spofforth opened the meeting at 7.30pm

Item		Action										
1	a) To receive apologies for absence given in advance of the meeting. None received b) To record apologies for absence not given in advance of the meeting. None received c) To consider the approval of reasons given for absence. None received											
2	a Declarations of interest: None declared b To receive early verbal notice of any Councillor's intention to raise amendments to motions on the agenda as per Standing Order 1g. Received from Cllr NS in relation to item 8h											
3	Confirmation of Minutes											
	a To confirm as an accurate record the Minutes of the Meeting held on 19 March 2024 2023. Confirmed											
4	Residents Issues (15 mins)											
	a Safety issues at school times arising from the lack of a safe crossing point on Water Lane. Noted											
5	Planning											
	1 To agree consultation responses to the following planning proposals: a Application of 150 mm thick external wall insulation, render finished, replacement of existing fenestration with triple glazed timber framed windows and doors, installation of air source heat pump, internal remodelling and conversion of part of roofspace to create additional residential accommodation and installation of photovoltaic solar panels, Brecks Farm Cottage, Selby Road, Monk Fryston. Agreed no comments or observations b Air Source Heat Pump (ASHP) installation at this property. 10kW aroTherm plus Vaillant Heat Pump located at the back at the property, Glenside Cottage, 2 Lumby Lane, Monk Fryston. Agreed no comments or observations 2 Decision notices received a None received. Noted	Chair										
6	Finances	Clerk										
	a Authorised payments since last meeting: 1 Bank Statements (2no) to 31 March refer (issued under separate cover). Noted b Current Account as Statement to 31 March 2024 <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Previous Balance</td> <td style="text-align: right;">£22,154.16</td> </tr> <tr> <td>Cash received</td> <td style="text-align: right;">£4,228.64</td> </tr> <tr> <td>Payments issued and cleared</td> <td style="text-align: right;">£1,985.81</td> </tr> <tr> <td>Payments not cleared</td> <td style="text-align: right;">£00.00</td> </tr> <tr> <td>Cash available when all cheques cleared</td> <td style="text-align: right;">£24,396.99</td> </tr> </table>	Previous Balance	£22,154.16	Cash received	£4,228.64	Payments issued and cleared	£1,985.81	Payments not cleared	£00.00	Cash available when all cheques cleared	£24,396.99	
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	<p>c Savings Accounts</p> <p>Yorkshire Bank (at point of closure) £19,237.29</p> <p>Skipton BS £74,759.50</p> <p>Nationwide BS at 31 March (after £2,530.40 interest) £74,638.30</p> <p>d Future Commitments / Income</p> <p>Liabilities as set out in Debtors and Creditors schedule (-) £15,105.29</p> <p>Creditors (+) £2,753.00</p> <p>Total Commitments (-) / Income (+) (-) £12,352.29</p> <p>e Cash Book</p> <p>Cash Book Balance at 4 April 2024 £24,396.99</p> <p>f Current Account / Cash Book Reconciliation</p> <p>The 'Cash available when all cheques cleared' (b above) reconciles with the 'Cash Book balance when all cheques cleared' (e above). Noted</p> <p>g Capital Reserve Statement to 1 May</p> <p>Amount ring-fenced for capital expenditure is £148,453. Noted</p> <p>Amount ring-fenced for CIL expenditure is £4271. Noted</p> <p>Reserve to meet commitments and liabilities is £12,352. Noted</p> <p>Remaining reserve for non-capital expenditure is £17,957. Noted</p> <p>h Audit Control</p> <p>Councillors to confirm that they are satisfied that the above demonstrates that the PC is maintaining an effective system of audit and control including taking account of commitments and liabilities as required by the annual audit. Confirmed</p>	
7	Clerks Update	
	<p>a The PC's UK2 annual subscription has been renewed. Noted</p> <p>b The Virgin Money savings account has now been closed with the funds transferred to the PC's UTB account. Noted</p> <p>c The insurance payout for the bus shelter and planter damage has been received. Noted</p> <p>d NYC have paid for the grass cutting done by the PC on it's behalf. Noted</p> <p>e The I pads purchased for loan to the Preschool have been handed over. Noted</p>	
8	Resolutions	
	<p>a To make payments in accordance with payments schedule (issued under separate cover). Agreed</p> <p>b To approve the co-option of Kelly Kitching to the vacant seat on Monk Fryston Parish Council. Approved</p> <p>c To agree the end of year Receipts and Payments and Debtors and Creditors statements setting out the PC's financial position at the financial year end. Statements issued under separate cover. Agreed</p> <p>d To agree the combined Highways and Footpaths ToR. ToR issued under separate cover. Agreed</p> <p>e To issue North Yorkshire with a Section 56 notice for the maintenance of Main Street in front of St Wilfrid's. Details issued under separate cover. Agreed</p> <p>f To request support from Keir Mather and Kean Duncan with respect to the section 56 notice. Details issued under separate cover. Agreed</p> <p>g To open an instant access savings account with Unity Trust Bank and to deposit into it</p>	

Item		Action
	<p>the funds transferred from the closed Virgin Account. <i>Motion deferred</i></p> <p>h Amended motion: To delegate to the Clerk the authority to arrange for plants and planting within a budget of £2500. <i>Agreed</i></p> <p>i To identify any items requiring repair and / or maintenance and to agree appropriate action 1) <i>agreed to report to NYC the state of the footpath behind the school</i> 2) <i>agreed to arrange for the faulty light on the footpath alongside the CA play area to be rectified</i></p>	
9	Discussion Items	
	<p>a Residents issues received under item 4. Safety issues at school times. <i>It was thought that the best way forward was to hold a meeting on site with representative from the Highways Dept. to explore options available for a time specific safe crossing point on Water Lane. Involving the school in any consultation would be appropriate.</i></p> <p>b Christmas decorations 2024. <i>Views were expressed about having motifs on Main Street. Ideas and budget costings to be brought to the next meeting.</i></p> <p>c Use of the new Noticeboard. <i>It was thought that consideration should be given to developing a policy for use of the third panel by residents and appropriate organisations.</i></p>	
10	Updates on actions agreed at previous meetings (PC's Action Tracker refers)	
	a <i>Members were asked to directly update the tracker.</i>	
11	Committee and Group Updates	
	<p>a Burial Committee. <i>A meeting is scheduled for 24 April</i></p> <p>b Planting Group. <i>Nothing further</i></p> <p>c Road Safety Working Party</p> <p>d Footpath and Highways Group. <i>Nothing further</i></p> <p>e Comms Group. <i>Nothing further</i></p>	<p>Cllr NS</p> <p>Cllr AS</p> <p>Cllr RG</p>
12	Correspondence	
	a Schedule of post received and issued since the last meeting. <i>No aspects raised</i>	
13	Items For Next Meeting	
	a Items to be with Clerk before 11th May for next meeting on 21st May. <i>Noted</i>	All

The meeting closed at 8.55pm